



## Job Application Form

Please expand boxes as required.

Job Applied For	
How did you hear of us?	

### 1.PERSONAL DETAILS

Name	
Address	
Postcode	
Telephone and Mobile Number	
Email Address	
Social media profile links	
Facebook	
Twitter	
LinkedIn	
Instagram	

### 2. EDUCATION, QUALIFICATIONS, PROFESSIONAL MEMBERSHIP, TRAINING, CPD

School	Qualification and grade	Date obtained
College/ University	Qualification and grade	Date obtained
Professional membership body	Level	Date obtained
Ongoing professional development/ training		
Body	Details	Date obtained

## 3. EMPLOYMENT HISTORY

### Current or most recent employer

Name of Employer			
Address			
Position Held			
Date Started		Leaving Date	

Brief description of duties:

### Previous employer

Name of Employer			
Address			
Position Held			
Date Started		Leaving Date	

Brief description of duties:

### Previous employer

Name of Employer			
Address			
Position Held			
Date Started		Leaving Date	

Brief description of duties:

Other previous employment: Please use additional sheets as required



## 4. INFORMATION IN SUPPORT OF YOUR APPLICATION

### Skills, abilities and experience

Please use this section to demonstrate why you think that you would be suitable for the post, with reference to the job description and person specification (and by giving examples). Feel free to continue onto other pages.

## 5. REFERENCES

Please give details of two referees, if possible, by your most recent employer. If you are in, or have just completed full-time education, one referee should be from your school, college or university. Referees must not be related to you, or writing solely in the capacity of a friend, and must be able to comment on your skills and abilities in relation to the post. References may be taken up before an interview or offer of employment, unless you request otherwise.

### Referee 1

Company			
Name		Position	
Phone		Mobile	
Email			
Occupation		Relationship to you (e.g. line manager)	
How long have they known you?			

I agree to this reference being taken up before an interview or offer of employment being made:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

### Referee 2

Company			
Name		Position	
Phone		Mobile	
Email			
Occupation		Relationship to you (e.g. line manager)	
How long have they known you?			

I agree to this reference being taken up before an interview or offer of employment being made:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---	-----	--------------------------	----	--------------------------

## 6. ADDITIONAL INFORMATION

Do you hold a current full driving licence?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you have access to a vehicle?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you have any endorsements? <i>If yes, please state offence and date</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are you eligible to work in the UK and have any relevant work permits?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Have you ever been convicted of an offence excluding those 'spent convictions' under the Rehabilitation of Offenders Act 1974? <i>If yes, attach details – Note: an enhanced DBS is a requirement of this role</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Hobbies and interests				

## 7. DECLARATION

I declare that the information in this application is, to the best of my knowledge, complete and accurate and that it may be used for the purposes registered by the Sustainable Land Trust under the Data Protection Act. I understand that if, after appointment, any information is found to be inaccurate, this may lead to dismissal without notice.

Signed:	
Date:	

## 8. SUBMIT YOUR APPLICATION

Please complete the Equality and Diversity Monitoring Form and submit all application documents to:

[admin@sltrust.org.uk](mailto:admin@sltrust.org.uk)

Or by post to:

Recruitment  
Sustainable Land Trust  
Burrough Court  
Burrough on the Hill  
Nr Melton Mowbray  
Leicestershire  
LE14 2QS

## 9. IMPORTANT DATES

Closing date	23 <sup>rd</sup> April 2021
Interview period:	3 <sup>rd</sup> to 8 <sup>th</sup> May 2021
<b>Note:</b> Interviews can be conducted in person or via Zoom (if shielding/self isolating or lockdown rules prevent in-person contact). Please advise prior to confirming arrangements for interview.	